

# Fire Door Safety

## Fire door inspection record

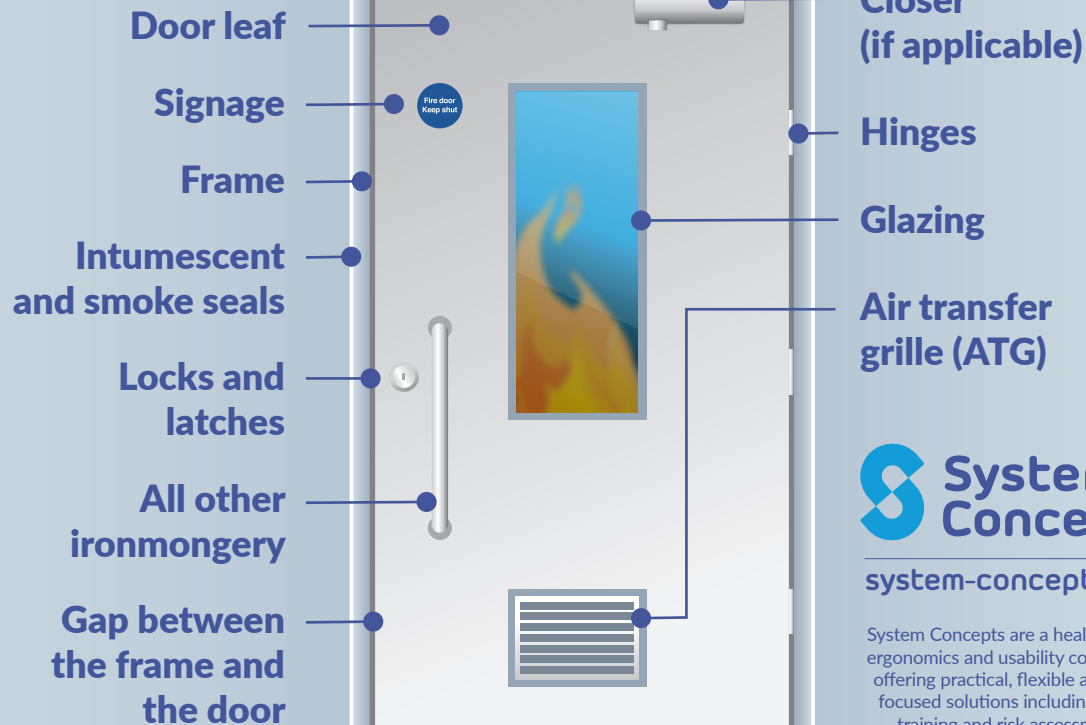


Inspect fire doors every six months. Fire doors in heavy traffic areas may need more frequent inspection. Promptly report faults with fire doors so they can be actioned as soon as possible.

Door identification number: 015 Manufacturer and certificate details: N/A  
 Location of door: NW/4 Door fire rating: FD30  
 Inspection date: 25/7/2023 Name of inspector:

Question	Yes	No	N/A	Action?
Is the door leaf in good condition?	✓			
Does the door have clear and legible signage?	✓			
Is the door free from obstructions?	✓			
Are the seals in good condition?				
Is the door closed properly?				
Is the door latch working?				
Is the door frame secure?				
Is the door gap between the frame and the door within the required limits?				

  
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System Concepts are a health, safety, ergonomics and usability consultancy offering practical, flexible and client focused solutions including audits, training and risk assessments.

Fire doors play a critical role in reducing the spread of fire and smoke in a building. By doing this, fire doors give people time to make their escape, allow the emergency services to carry out their role and can significantly prevent damage to property and assets.

They are also crucial to ensuring safe haven areas, such as refuges, offer protection for people who require assistance from a building in an emergency.

## Why you should check fire doors

The Regulatory Reform (Fire Safety) Order 2005 states that facilities, equipment and devices provided for fire safety should be maintained in an efficient state. BS9999:2017 Fire Safety in the design, management and

use of buildings states that fire doors should be inspected every six months and that attention is paid to heat activated and smoke seals, door leaves, gaps between the door leaf and frame and closing and securing devices. If your doors are in high traffic areas, you should consider more frequent checks.

## How can I carry out fire door checks?

Firstly, develop an asset register of fire doors. This will help you capture critical information on fire doors such as the manufacturer, certificate number and fire rating. It will also help ensure no doors are missed during your inspection regime, monitor their ongoing condition and what actions are needed for remedial work if they are damaged.