Your site search checklist

Please use the checklist below to evaluate how your site search and results are performing using the following scoring.

2 = Working well   1 = Doing ok   0 = Needs work

Criteria	Performance
Search form	
1. Search function is provided consistently throughout all pages on the site	
2. The search box is positioned where users would expect to find it	
3. The search field is prominently displayed	
4. The search box is accompanied by clear iconography	
5. A clear search button is provided	
6. Clarity is provided on what users can search for	
7. Input fields are appropriately sized	
8. Auto-suggest is provided	
Search results	
9. Consistent, accurate results are presented	
10. Results are legible and have a clear, consistent layout	
11. The users' entered term remains visible on the results page	
12. Misspellings are corrected and a clear call to action is provided where no results are available	
13. The number of matching results is displayed	
14. It is clear to users how many pages of results are available	
15. Clear, simple filter and sort options are available	
16. Search progress is clearly indicated	
Overall score	**/34**

Please contact System Concepts if you would like us to conduct a more thorough expert review, or benchmark your site search against your competitors and examples of best practice.